Moving Child gGmbH

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**After termination of the financial support from Moving Child**

**- Final report -**

**First name, last name of the applicant:**

**Address:**

**Email address:**

**Phone number:**

**Name of your project and address of the responsible body:**

**Date:**

**COMMENTS AND NOTES**

Final reports must be submitted at the end of the last funding period from Moving Child.

The final report can be sent to us by post or email. The report is used by Moving Child to evaluate the duration and suitability of the funding and to improve future project funding. Please take some time to provide us with feedback on our support process. If you have any questions about this final report, please do not hesitate to contact us by phone or email.

It is possible to submit a new application after the completion of a project or after an interruption in the funding period. The new application will then again be subject to a decision process.

**Desired attachments:**

* Non-copyrighted pictures and materials that can be published on our website.

**GUIDELINE FINAL REPORT:**

The following questions serve as suggestions. Please write us your report on the following page in continuous text form.

1. **Project summary:** Please provide us with a short summary of the topic and content of the project.
2. **Extent of support:** To what extent did the project use financial support from Moving Child over the duration of the whole project? What was the time frame of the project?
3. **Use of funds:** For what purposes were the funds used specifically?
4. **Project status:** Please describe the current stage of development or the successful completion of your project.
5. **Highlights:** Have there been any special events or highlights in the last funding period or in the course of the whole project that you want to tell us about?
6. **Direct effects:** To what extent did Moving Child's support contribute to the success of the project? Did the financial support from Moving Child meet your expectations? If not, please explain why not.
7. **Impact and evaluation:** Can any long-term effects be observed already? How can you evaluate the project’s success? Was there for example feedback from the target group, a participant survey, a project evaluation, etc.?
8. **Sustainability:** What kind of impact will the project have beyond the funding period? How will the project be continued after the end of the Moving Child funding (e.g., long-term financing, takeover by other sponsors, etc)?
9. **Support evaluation:** How did you perceive the personal contact with Moving Child? Do you see possibilities to improve the financial or personal support of Moving Child?
10. **Contact:** Do you want to stay in touch with us? Let us know if we can add your email address to our newsletter mailing list.

**SPACE FOR YOUR FINAL REPORT:**

I hereby give my consent to the storage and processing of the above data (see legal notice below).

Place and date Signature

**Legal notice**

This data protection notice applies to data processing in connection with the supporting activities of Moving Child gGmbH, Mathildenstraße 12, 80336 Munich. Your details are required to process the application and to pass on information (legal basis is Art. 6 Para. 1 S. 1 f) GDPR). In order to be able to send you information by email, we need your consent (the legal basis is Art. 6 Para. 1 S. 1 a) GDPR). Personal data will be passed on to third parties only if necessary for the foundation's activities. We store data for as long as they are needed to process the application, its approval and reporting, or for as long as we want to stay in contact with you. You have the right to information, correction, deletion and objection. You can request information about the data stored about you and have the right to receive a copy of your data. In justified cases, you can also request the deletion or correction of your data or the restriction of the processing of your data. You can revoke your consent to receive e-mails at any time with effect for the future. You can object to the processing of your data at any time. To exercise these rights, you can contact our managing directors (info@moving-child.com). In addition, you can contact the Munich Commissioner for Data Protection and Freedom of Information as the responsible supervisory authority.